

# BELLEVUE REAL ESTATE

## MANDATORY CHECKLIST FOR SECURITY DAMAGE DEPOSIT RETURN

\*\*\*\*\* **A RECEIPT FOR CARPET CLEANING MUST BE PROVIDED WHEN YOU TURN IN KEYS OR THE CHARGE WILL BE TAKEN OUT OF YOUR SECURITY DAMAGE DEPOSIT.**

\*\*\*\*\* **DO NOT FILL HOLES, YOU WILL BE CHARGED THE PAINT FEE IF YOU DO!**

### **BATHROOMS**

- REMOVE COBWEBS
- CLEAN LIGHT FIXTURES
- CLEAN SHOWER WALLS AND TUB
- REMOVE ANY MOLD STAINS FROM CAULK
- WIPE OFF OUTSIDE OF TUB
- REMOVE HARD WATER STAINS & POLISH CHROME
- CLEAN INSIDE TOILET BOWL
- CLEAN OUTSIDE TOILET BOWL & BASE
- CLEAN INSIDE SHELVING AND DOORS
- SCRUB SINK POLISH CHROME AND HANDLES
- WIPE OUT INSIDE CABINETS AND DRAWERS
- WIPE DOWN OUTSIDE OF CABINETS AND DOORS
- WIPE OFF COUNTERS AND MIRRORS
- WIPE OFF AND POLISH TOWEL BARS AND RACKS
- CLEAN BASE BOARDS AND WASH FLOORS

### **KITCHENS**

- REMOVE COBWEBS
- CLEAN LIGHT FIXTURES AND CEILING FANS
- CLEAN STOVE TOP AND DRIP PANS
- CLEAN INSIDE OVEN AND OVEN RACKS
- CLEAN OVEN STORAGE DRAWER
- CLEAN OUTSIDE SURFACE OF STOVE AND OVEN
- CLEAN MICROWAVE INSIDE AND OUT
- CLEAN REFRIGERATOR INSIDE & OUT-SEAL TOO
- WIPE OFF COUNTERS AND BACK SPLASH
- DISHWASHER - CLEAN SEAL RUN THRU A CYCLE
- CLEAN OUTSIDE SURFACE OF DISHWASHER
- CLEAN SINK AND POLISH FAUCETS
- CLEAN OUT INTERIOR OF CABINETS AND DRAWERS
- CLEAN OUTSIDE OF CABINETS AND DRAWERS
- CLEAN BASEBOARDS
- SWEEP AND MOP FLOORS

### **ALL ROOMS**

- REMOVE COBWEBS
- CLEAN ALL LIGHT FIXTURES
- CLEAN ALL CEILING FANS
- CLEAN OUT ALL CLOSETS & SHELVES
- CLEAN ALL VENTS & REGISTERS
- CLEAN ALL BLINDS
- CLEAN ALL WINDOWS & WINDOW SILLS
- CLEAN ALL MIRRORS
- CLEAN SLIDING GLASS DOORS & TRACKS
- CLEAN BASE BOARDS
- VACUUM ALL CARPETS AND HAVE THEM PROFESSIONALLY CLEANED \*
- CLEAN ALL LIGHT & OUTLET PLATES
- CLEAN ALL DOORS AND FRAMES
- WASH WALLS IF APPLICABLE